

**FAMILY PROMISE OF SPOKANE, INC.**  
**(A Non-Profit Organization)**  
**Spokane, Washington**

**FINANCIAL STATEMENTS WITH**  
**INDEPENDENT AUDITOR'S REPORT**  
**June 30, 2020**

Family Promise of Spokane  
(A Non-Profit Organization)  
Spokane, Washington

AUDITED FINANCIAL STATEMENTS  
June 30, 2020

TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT.....	i-ii
FINANCIAL STATEMENTS	
Statement of Financial Position .....	1
Statement of Activities and Changes in Net Assets.....	2
Statement of Functional Expenses.....	3
Statement of Cash Flows .....	4
Notes to Financial Statements.....	5-12



DARCY A. SKJOTHAUG, C.P.A.  
SCOTT A. OPPERUD, C.P.A.

U.S. BANK BUILDING  
422 W. RIVERSIDE, STE. 1420  
SPOKANE, WA 99201-0395  
PH. 509 • 747-2158 FAX 509 • 458-2723  
www.schoedel.com

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Family Promise of Spokane  
Spokane, WA

### **Report on the Financial Statements**

We have audited the accompanying financial statement of Family Promise of Spokane (a nonprofit corporation) which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Family Promise of Spokane as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

*Schaedel & Schaedel CPAs PLLC*

Spokane, Washington  
January 15, 2021

FAMILY PROMISE OF SPOKANE, INC.  
(A Non-Profit Organization)  
Spokane, Washington

STATEMENT OF FINANCIAL POSITION  
As of June 30, 2020

<u>ASSETS</u>			
	Without Donor Restrictions	With Donor Restrictions	Total
<b>CURRENT ASSETS:</b>			
Cash and cash equivalents	\$ 462,914	\$ 40,407	\$ 503,321
Prepaid expenses and other current assets	1,757	-	1,757
Grant receivable	70,093	-	70,093
Pledges receivable	844	-	844
Tenant security deposits	1,200	-	1,200
Total current assets	536,808	40,407	577,215
 PROPERTY AND EQUIPMENT, NET	 2,034,542	 12,027	 2,046,569
 TOTAL ASSETS	 \$ 2,571,350	 \$ 52,434	 \$ 2,623,784

LIABILITIES AND NET ASSETS

<b>CURRENT LIABILITIES:</b>			
Accounts payable	\$ 9,725	\$ -	\$ 9,725
Accrued wages and deferred compensation	31,065	-	31,065
Accrued payroll taxes and benefits	25,060	-	25,060
Line of credit payable	698,009	-	698,009
Tenant security deposits	1,200	-	1,200
Mortgage payable, current	4,820	-	4,820
Total current liabilities	769,879	-	769,879
 <b>LONG TERM LIABILITIES:</b>			
PPP loan payable	128,300	-	128,300
EIDL payable	10,000	-	10,000
Mortgage payable, noncurrent	194,117	-	194,117
Total noncurrent liabilities	332,417	-	332,417
 TOTAL LIABILITIES	 1,102,296	 -	 1,102,296
 NET ASSETS	 1,469,054	 52,434	 1,521,488
 TOTAL LIABILITIES AND NET ASSETS	 \$ 2,571,350	 \$ 52,434	 \$ 2,623,784

See accompanying independent auditor's report and notes to financial statements.

FAMILY PROMISE OF SPOKANE, INC.  
(A Non-Profit Organization)  
Spokane, Washington

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS  
For the year ended June 30, 2020

	Without Donor Restrictions	With Donor Restrictions	Total
<b>SUPPORT AND OTHER REVENUE:</b>			
Contributions, grants, and donations	\$ 661,298	\$ -	\$ 661,298
Government grants	555,994	78,837	634,831
Fundraising events, net of direct expenses	(17,503)	-	(17,503)
In-Kind contributions	24,407	-	24,407
Miscellaneous income	38,669	-	38,669
Interest income	86	-	86
Total support and revenue	1,262,951	78,837	1,341,788
<b>NET ASSETS RELEASED FROM RESTRICTIONS:</b>			
Satisfaction of restrictions and designations	167,035	(167,035)	-
<b>TOTAL SUPPORT AND REVENUE AND RECLASSIFICATIONS</b>			
	1,429,986	(88,198)	1,341,788
<b>EXPENSES:</b>			
Program services	733,809	-	733,809
Management and general	356,765	-	356,765
Fundraising	86,035	-	86,035
Total expenses	1,176,609	-	1,176,609
<b>CHANGE IN NET ASSETS</b>	253,377	(88,198)	165,179
<b>NET ASSETS, beginning of year</b>	1,215,677	140,632	1,356,309
<b>NET ASSETS, end of year</b>	\$ 1,469,054	\$ 52,434	\$ 1,521,488

See accompanying independent auditor's report and notes to financial statements

FAMILY PROMISE OF SPOKANE, INC.  
(A Non-Profit Organization)  
Spokane, Washington

STATEMENT OF FUNCTIONAL EXPENSES  
For the year ended June 30, 2020

	Program Services	Supporting Services		Total
		Management and General	Fundraising	
<b>EXPENSES:</b>				
Salaries, wages, and taxes	\$ 391,817	\$ 230,105	\$ 79,143	\$ 701,065
Other employee expenses	12,888	-	-	12,888
Rent	7,284	-	-	7,284
Utilities	43,127	1,660	144	44,931
Repairs, maintenance, and grounds	40,005	2,298	199	42,502
Security and telephone	6,513	3,517	297	10,327
Insurance	14,254	4,752	-	19,006
Office supplies	4,607	7,990	2,107	14,704
Other administration expenses	5,164	461	2,620	8,245
Furniture and equipment	4,902	-	-	4,902
Accounting and professional fees	1,100	73,828	-	74,928
Dues and subscriptions	-	8,345	247	8,592
Volunteer expenses	1,078	-	-	1,078
Training and education	505	24	734	1,263
Depreciation	78,524	-	-	78,524
Guest expenses	56,536	-	-	56,536
Affiliate fee	-	8,500	-	8,500
Program supplies and furnishings	23,745	-	-	23,745
Transportation	8,285	1,396	-	9,681
Development expenses	-	-	367	367
Taxes and licenses	-	11,858	-	11,858
Interest expense	32,342	2,031	177	34,550
Miscellaneous expenses	1,133	-	-	1,133
<b>TOTAL EXPENSES</b>	<b>\$ 733,809</b>	<b>\$ 356,765</b>	<b>\$ 86,035</b>	<b>\$ 1,176,609</b>

See accompanying independent auditor's report and notes to financial statements

FAMILY PROMISE OF SPOKANE, INC.  
(A Non-Profit Organization)  
Spokane, Washington

STATEMENT OF CASH FLOWS  
For the year ended June 30, 2020

CASH FLOWS FROM OPERATING ACTIVITIES:

Change in net assets	\$ 165,179
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	78,524
Net (increase) decrease in:	
Pledges receivable	8,632
Grants receivable	(44)
Other current assets	6,996
Net increase (decrease) in:	
Accounts payable	5,125
Accrued wages and related expenses	16,399
Net cash flows from (used by) operating activities	280,811

CASH FLOWS FROM INVESTING ACTIVITIES:

Purchase of equipment, leasehold improvement	(438,242)
Proceeds from repaid guest loans	142
Net cash flows from (used by) investing activities	(438,100)

CASH FLOWS FROM FINANCING ACTIVITIES:

Proceeds from line of credit, net	332,021
Proceeds from PPP loan	128,300
Proceeds from SBA loan	10,000
Principal payments on mortgage loans	(4,750)
Net cash flows from (used by) financing activities	465,571

NET CHANGE IN CASH AND EQUIVALENTS 308,282

CASH AND EQUIVALENTS - Beginning of year 195,039

CASH AND EQUIVALENTS - End of year \$ 503,321

OTHER INFORMATION:

Cash paid for interest \$ 34,550

See accompanying independent auditor's report and notes to financial statements



FAMILY PROMISE OF SPOKANE, INC.  
(A Not-for-Profit Organization)  
Spokane, Washington

NOTES TO FINANCIAL STATEMENTS  
June 30, 2020

NOTE 1 - ORGANIZATION AND NATURE OF OPERATIONS:

Organization and Nature of Operations - Family Promise of Spokane (the "Organization") is a non-profit organization incorporated under the laws of the State of Washington

Family Promise of Spokane operates four primary programs known as Open Doors, Bridges, Village, and Neighbors and serves the community in the Spokane and Spokane Valley areas. Open Doors operates a 24/7 low-barrier shelter for homeless families. Bridges partners with area churches to provide critical support services to homeless families, including overnight shelter, meals, and transportation. Village provides aftercare to prior Bridges and Open Door families transitioned into permanent housing, and Neighbors provides financial rental assistance to families in danger of losing their housing. Most of the Organization's support comes from government grants and individual, corporate, and congregation contributions.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The summary of significant accounting policies of Family Promise of Spokane are presented to assist in understanding the Organization's financial statements. The financial statements and notes are representations of the Organization's management, who is responsible for the integrity and objectivity of the financial statements. These accounting policies conform to accounting principles generally accepted in the United States and have been consistently applied in the preparation of the financial statements.

Basis of Accounting - The Organization's accompanying financial statements have been prepared on the accrual basis of accounting.

Financial Statement Presentation - In accordance with generally accepted accounting principles, the Association is required to report information regarding its financial position and activities according to two classes of net assets (net assets with restrictions and net assets without restrictions) based upon the existence or absence of donor-imposed restrictions.

Estimates - The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. Significant estimates include depreciation expense and the allocation of functional expenses.

Classification of Net Assets - Net assets of the Organization are classified based on the presence or absence of donor-imposed restrictions. Net assets are comprised of two groups as follows:

FAMILY PROMISE OF SPOKANE, INC.  
(A Not-for-Profit Organization)  
Spokane, Washington

NOTES TO FINANCIAL STATEMENTS  
June 30, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

Net Assets without Donor Restrictions - Amounts that are not subject to usage restrictions based on donor-imposed requirements. This class also includes assets previously restricted where restrictions have expired or been met.

Net Assets with Donor Restrictions - Assets subject to usage limitations based on donor-imposed or grantor restrictions. These restrictions may be temporary or may be based on a particular use. Restrictions may be met by the passage of time or by actions of the Organization. Certain restrictions may need to be maintained in perpetuity.

Fair Value of Financial Instruments - The carrying value of the Organization's grants and other receivables, prepaid expenses, accounts payable, accrued liabilities, and deferred revenue, approximates fair value because of the short-term maturity of those instruments.

Cash and Cash Equivalents - Cash and cash equivalents include all highly liquid investments with maturities of three months or less at the time of purchase.

Accounts Receivable - Family Promise of Spokane considers accounts and grants receivable to be fully collectible. Accordingly, management has set the allowance for doubtful accounts at zero. No receivables are collateralized. As of June 30, 2020 accounts receivable aged over 90 days totaled \$-0-.

Property, Equipment, and Leasehold Improvements - Property, equipment, and leasehold improvements are stated at cost, or, if received as a contribution, at the fair value on the date of receipt. It is the Organization's policy to capitalize all significant expenditures in excess of \$2,500 for all items with a useful life in excess of one year. While improvements are capitalized, maintenance and repairs are expensed as incurred.

Depreciation is computed on the straight-line method and accelerated methods. The estimated service life of the assets for depreciation purposes may ultimately be different than their actual economic useful life:

	<u>Estimated Life</u>
Buildings and building structures	39 years
Improvements	7-39 years
Furniture, equipment, and other assets	5-10 years

Contributions - All contributions are without donor restriction unless specifically restricted by the donor. When a restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restriction are reclassified to net assets without donor restriction and reported in the statement of activities as released from restriction.

FAMILY PROMISE OF SPOKANE, INC.  
(A Not-for-Profit Organization)  
Spokane, Washington

NOTES TO FINANCIAL STATEMENTS  
June 30, 2020

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

Donated Services and Products - Donated goods are reflected as contributions in the accompanying statements at their fair market values at the date of receipts. During the year ended June 30, 2020 there were \$23,645 of donated household goods and clothing, and \$762 of donated food for program services.

The Organization receives a substantial amount of donated services in carrying out the Organization's purpose. During the year ended June 30, 2020 there were over 4,600 unpaid volunteer labor hours provided for program and fundraising services. No amounts have been recognized in the Statements of Activities for these volunteer services since they neither create nor enhance non-financial assets, nor do they require specialized skills.

Gains and Losses - All gains and losses from the sale, collection or other disposition of investments and non-cash assets are accounted for in the fund that owned the asset.

Income Tax Status - The Organization is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provisions for income taxes have been made in these financial statements. The Organization is subject to audit or examination by various regulatory jurisdictions.

Compensated Absences - The Organization recognizes the costs of compensated absences for employees who have satisfied specific company requirements regarding the length of service. The Center is obligated to provide benefits to employees or cash upon termination of employment for accumulated vacation.

Bad Debts and Uncollectible Grants/Pledges - The Organization considers all grant and other accounts receivable to be fully collectible. Accordingly, management estimates the allowance for doubtful accounts to be \$-0-. Uncollectible accounts, if any, are expensed in the year they are deemed uncollectible.

Functional Allocation of Expenses - The Organization allocates its expenses on a functional basis among its various programs. Expenses that can be identified with a specific program are allocated directly, according to their natural expenditure classification. Other expenses that are common to several functions are allocated according to the approved cost allocation plan.

Advertising - Advertising costs are expensed as incurred.

Date of Management Review - Management has evaluated subsequent events through January 15, 2021, the date the financial statements were available to be issued.

FAMILY PROMISE OF SPOKANE, INC.  
(A Not-for-Profit Organization)  
Spokane, Washington

NOTES TO FINANCIAL STATEMENTS  
June 30, 2020

**NOTE 3 - CONTRIBUTIONS AND PLEDGES RECEIVABLE:**

Pledges receivable represent promises to give which have been made by donors or grantors but have not yet been received by the Organization. Pledges receivable are expected to be collected within the next year. Accordingly, no allowance for uncollectible pledges has been provided.

Grants and pledges receivable, as of June 30, 2020, consist of the following:

HHAA grant receivable	\$ 70,093
Pledges receivable	<u>844</u>
Total	<u>\$ 70,937</u>

**NOTE 4 - PROPERTY, EQUIPMENT, AND LEASEHOLD IMPROVEMENTS:**

Property, equipment, and leasehold improvements consist of the following:

Land	\$ 255,000
Building	1,259,111
Leasehold improvements	540,608
Furnishings	80,274
Vehicles and trailers	1,200
Construction in Progress	<u>69,904</u>
Total	2,206,097
Less: Accumulated depreciation	<u>(159,528)</u>
Net property and equipment	<u>\$ 2,046,569</u>

Some assets were purchased using grant funds, including the storage container and lockers which used CDBG funds during 2017. There are certain restrictions on the disposal of those assets should they no longer be usable for program or administrative needs. In some instances, the assets need to be returned to the grantor. The cost basis of these assets total \$12,027 for the year ended June 30, 2020.

**NOTE 5 - CREDIT CARDS:**

The Organization maintains multiple credit card accounts, which are provided to key personnel, at three different banks. Total available credit is \$15,000. The combined balances of the accounts are included in accounts payable on the Statement of Financial Position.

FAMILY PROMISE OF SPOKANE, INC.  
(A Not-for-Profit Organization)  
Spokane, Washington

NOTES TO FINANCIAL STATEMENTS  
June 30, 2020

NOTE 6 - COMPENSATED ABSENCES:

The Organization offers three types of compensated time off: Paid Time-Off (PTO), Vacation-time, and Sick-time. Part time staff earn 1 hour of PTO, which includes their paid sick time off, for every forty (40) hours of work, and they are eligible to utilize this time upon having been employed for at least ninety (90) days. Full time staff do not earn PTO but rather earn separate compensated vacation-time and sick-time, and they are eligible to utilize this time upon having been employed for at least ninety (90) days. Full time staff earn vacation-time based on individual arrangements and sick-time at one hour for every forty (40) hours worked.

Accrued PTO and vacation time is payable to employees upon their termination. Accrued sick-time is not payable to employees upon their termination. Accrued vacation and paid time-off in the amount of \$11,790 and is included in accrued payroll on the Statement of Financial Position as of June 30, 2020.

NOTE 7 - LINES OF CREDIT:

The Organization was approved for a \$315,000 line of credit with Washington Trust Bank at an interest rate of 4.0%, and used \$301,817 on March 13, 2019 towards the purchase of the property and building on 2002 East Mission Ave. The Organization made monthly, interest only, payments until the line of credit's maturity on March 20, 2020. As of June 30, 2020, the balance of the line of credit is \$301,716.

The Organization was approved for a \$398,031 construction line of credit with Washington Trust Bank at an interest rate of 4.0%. The line of credit matures on April 18, 2024. As of June 30, 2020, the balance of the line of credit is \$396,293.

NOTE 8 - MORTGAGE PAYABLE:

The mortgage note, payable to Kurt Burgan and Irene C. Wixted, is payable at \$1,140 per month, including interest at 4.5%, collateralized by substantially all the real property. Additional payments of \$124 are paid towards escrow reserves.

As of June 30, 2020, long-term debt consisted of the following:

	<u>2020</u>
Note payable to Kurt Burgan and Irene, Irene Wixted, 4.5% interest bearing due November 1, 2029	\$ 198,937
Less: current portion	<u>(4,820)</u>
Net long-term debt	<u>\$ 194,117</u>

FAMILY PROMISE OF SPOKANE, INC.  
(A Not-for-Profit Organization)  
Spokane, Washington

NOTES TO FINANCIAL STATEMENTS  
June 30, 2020

**NOTE 8 - MORTGAGE PAYABLE (Continued):**

Future maturities of the mortgage payable are as follows:

Years Ended June 30,		
2021	\$	4,820
2022		5,041
2023		5,273
2024		5,515
2025		5,769
Thereafter		172,519
	\$	<u>198,937</u>

Interest expense for the year ending June 30, 2020 was \$34,550.

**NOTE 9 - PAYCHECK PROTECTION PROGRAM (PPP) LOAN:**

Congress established the PPP to provide relief to small businesses during the coronavirus pandemic as part of the \$2 trillion Coronavirus Aid, Relief, and Economic Security (CARES) Act. During the year ended June 30, 2020, the Organization received net loan proceeds in the amount of \$128,300 under the PPP. The loan and any accrued interest are forgivable after 24 weeks as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The amount of loan forgiveness will be reduced if the borrower terminates employees or reduces salaries during the 24-week period.

The portion of the PPP loan that is not forgiven, is payable over two years at an annual interest rate of 1%, with a deferral of payments for the first six months. The Organization intends to use the proceeds for the purposes consistent with the PPP. While the Organization currently believes that its use of the loan proceeds will meet the conditions for forgiveness of the loan, the Organization cannot assure that they will not take actions that could cause the Organization to be ineligible for forgiveness of the loan, in whole, or in part.

Management of the Organization has elected treatment of PPP loan proceeds according to FASB ASC 470, and have therefore recognized the full proceeds received as a liability on the Statement of Financial Position. Proceeds from the PPP are classified as long-term debt on the Statement of Financial Position. Subsequent to year end the Organization met the PPP's eligibility criteria for expenditures made with PPP loan proceeds and received formal notification of loan forgiveness on January 9, 2021. Upon formal notification of debt forgiveness from the Paycheck Protection Program, the Organization will treat the extinguishment of debt according to ASC 405.

FAMILY PROMISE OF SPOKANE, INC.  
(A Not-for-Profit Organization)  
Spokane, Washington

NOTES TO FINANCIAL STATEMENTS  
June 30, 2020

NOTE 10 - AFFILIATED AGENCY:

National Interfaith Hospitality Network is in an agreement with Family Promise of Spokane. Family Promise of Spokane pays an affiliate fee annually which totaled \$8,500 for the year ending June 30, 2020.

NOTE 11 - NET ASSETS WITH RESTRICTIONS:

Net assets with restrictions are available for the following purposes as of June 30, 2020:

Playground Construction	\$ 10,000
Mental Health Coordinator (Providence)	30,407
Fixed assets restricted for use (CDBG)	<u>12,027</u>
Total net assets with restrictions	<u>\$ 52,434</u>

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes specified by the donors or by meeting a time restriction. Net assets released from restriction for the year ending June 30, 2020 were \$148,475.

NOTE 12 - CONCENTRATIONS:

Approximately 42% of the Organization's revenue is derived from grants from the City or County of Spokane, which are renewed annually. The current level of the Organization's operations and program services may be impacted, or segments discontinued if funding is not renewed.

As of June 30, 2020, the Organization's grants receivable consisted of 95% from Spokane County Homeless House Assistance Act. As of the date of this report, the entire balance has been received by the Organization. See Note 3.

NOTE 13 - FUNDRAISING EVENTS:

Family Promise of Spokane raises funds through an annual Gala, theater, and silent auction, and several other events. Income generated from events is recorded as contribution income and direct expenses are included with fundraising income on the Statement of Activities. Certain donations provided are restricted as to purpose and are included in the Statement of Activities and Changes in Net Assets. Because of COVID-19 nearly all fundraising events were cancelled for the year ending June 30, 2020. Expenses were made in preparation for the events, but they were ultimately cancelled.

FAMILY PROMISE OF SPOKANE, INC.  
(A Not-for-Profit Organization)  
Spokane, Washington

NOTES TO FINANCIAL STATEMENTS  
June 30, 2020

NOTE 13 - FUNDRAISING EVENTS (Continued):

The event income and expenses are summarized as follows:

Gala	\$ 41
Civic Theater and auction	<u>613</u>
Subtotal fundraising income from events	654
Fundraising direct expenses	<u>(18,157)</u>
Net fundraising income	<u>\$ (17,503)</u>

NOTE 14 - LIQUIDITY & AVAILABILITY:

The organization has \$574,258 of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures, consisting of cash of \$503,321 and \$70,937 of accounts receivable. Of the \$503,321 in cash, \$40,407 is subject to donor or contractual restrictions that make them unavailable for general expenditure within one year of the statement of financial position. Therefore, \$533,851 of cash and receivables are available for general expenditures within one year of the statement of financial position.

NOTE 15 - RISKS & UNCERTAINTIES:

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) originated in Wuhan, China and has since spread to other countries, including the United States of America. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, multiple jurisdictions in the United States have declared a state of emergency. It is anticipated that these impacts will continue for some time. Impacts may include disruptions or restrictions on our employees' ability to work. Changes to the operating environment may increase operating costs. The future effects of these issues are unknown.