



Family Promise of Spokane

## Facilities Intern

Last Updated: 3/14/23

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**OVERVIEW:** Family Promise is looking for a compassionate and highly motivated individual to serve formerly homeless families in practical ways through facilities upkeep. A formidable volunteer will be motivated by a passion to ensure our families have a dignified and safe place to live while they work on securing housing of their own.

### POSITION DUTIES

- Support the Facilities Team in maintaining the FPS locations, including, but not limited to:
  - External landscaping and maintenance
  - Painting projects
  - Small repairs including electrical, mechanical and functional to improve space function
- Engage volunteers and guests in a trauma-informed and compassionate way, inviting them to participate in projects
- Supporting the Facilities team with larger projects as needed/interested
- Attend weekly team & departmental meetings

### SKILLS

- General knowledge of tools
- Physically capable of lifting up to 50lbs and walk up and down stairs
- Ability to follow instructions & ask for help when needed
- Quick learner

**STRUCTURE:** A Facilities Intern works directly with the Facilities Manager at various locations depending on schedule. Volunteers will have a weekly check-in with the Facilities Manager to receive direction.